

PAKHTUNKHWA HIGHWAYS AUTHORITY (PKHA)
DELEGATION OF FINANCIAL AND ADMINISTRATIVE POWERS

(Approved By Joint Meeting Held On 26/9/2002

Under Chairmanship of Finance Secretary,

Secretary W&S and Add: Finance Secretary (R&A)

NO. SO (FR)/FD/9-1/2001/KC (FHA) Dated Pesh 08/10/2002

S.No.	Nature of Power	To whom Delegated	Extent and Condition if any.	
1	Administrative approval for works/Developmental schemes	DDWP-II DDWP-I	Rs.500.00 million Rs. 100.00 million	Note: Power of DDWP-II enhanced from Rs 200 to 500 Million in 4 th KPH Council Meeting.
2	Technical Sanction:- a) Original Works	Managing Director	Full Powers	
	b) Ordinary and Special Repairs to non-residential/office Buildings	Managing Director	Full Powers	
	c) Ordinary and Special Repairs to residential Buildings.	Managing Director	Rs.1.00 million	
	d) Ordinary and Special Repairs to roads.	Managing Director	Full Powers	
3	Re-appropriation of Funds.	PKHA Council Board	Full Powers (From one Budget to another) Full Power within same Budget.	
4	Acceptance of Tenders.	Managing Director	Full Powers	
5	Approval of Variation/Change Order in Contracts.	Board Managing Director	Full Powers Up to 15%	
6	Approval of Rates of Non-BOQ	Managing Director	Full Powers	
7	Approval of Time Extension	Managing Director	Full Powers	Note: Enhanced from 50% to full power in 8 th KPH Council meeting.
8	Approval of Cost of Consultancy Services.	Board	Full Powers	Note: Enhanced from 40.00 million to full power in 10 th KPH Council meeting
		Managing Director	Rs.30.00 million	Note: Enhanced from 15.00 million to 30.00 million in 5 th KPH Council meeting
9	Acceptance of Bids for engagement of Consultant.	Managing Director	Full Powers	Note: Enhanced from Rs.15.00 million to 30.00 million in 10 th KPH Council meeting. Then enhanced to full power in 14 th KPH Council meeting.
10	Variation of Cost of Consultancy Services due to change in Scope of work.	Board Managing Director	Full Powers 25% of original contract cost.	
11	Extension in time for completion of Consultancy Services.	Managing Director	Full Powers	Note: Enhanced to full power in 14 th KPH Council meeting.
12	Approval of Toll Rates	PKHA Council	Full Powers	
13	Approval of Bids for award of Toll Collection.	Managing Director	Full Powers	

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14	Powers to Incur Expenditure on Development Schemes.	PKHA Council Board Managing Director	Full Powers Rs.15,00,000/- (Non-Recurring) Rs.10,00,000/- (Non-Recurring) (Subject to approval of Scheme and availability of Funds)
15	Purchase of Tools and Plants Ordinary and Special	Managing Director	Full Powers
16	Repair & Carriage of tools and Plants.	Managing Director	Full Powers
17	To Dismantle and sell unserviceable buildings.	Board Managing Director	Full Powers Rs.1.00 million
18	Leases of surplus Buildings.	Managing Director	Full Powers subject to Approval by Board.
19	Leases of Land pertaining to Government Buildings.	Managing Director	Full Powers subject to Approval by Board.
20	Leases of Land along Provincial/National Highways for petrol Pumps at prescribed rates.	Managing Director	Full Powers
21	Leases of surplus land along National Highways (within Province) & Provincial Highways for Purposes other than Petrol; Pumps	Board	Full Powers
22	Leases of fruits trees & sales of grass growing on Government Land.	Managing Director	Full Powers
23	Payment of Compensation under Workmen's Compensation Act.	Managing Director	Full Powers
24	Sales of surplus trees on Government land other than along roads.	Managing Director	Full Powers
25.	Local Purchase of indigenous Store other than Stationary such as Equipment Plants, Machinery, Spare Parts and Other Materials.	Managing Director	Full Powers (Subject to specific provision in Budget and Funds availability)
26.	Purchase of Imported Stores, (involving Foreign Exchange), such as Equipment, Plants, Machinery, Spare Parts, and other Materials.	Board Managing Director	Full Powers 1.00 million. (Subject to specific provision in Budget and Funds availability)
27.	Powers to incur Expenditure debitable to the heads "Repairs & Maintenance of durable Goods & Works" and "Commodities & Services" on Items specifically shown in the Budget Estimates in detail.	Managing Director	Full Powers
28.	Powers to incur Expenditure debitable to the heads "Purchase of Durable Goods", "Repair & Maintenance of durable Goods & Works" and "Commodities & Services", where lump sum Budget Provision exist and individual items are not specified in detail:-		

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28(i)	Local Purchase of Stationary.	Managing Director	Full Powers
28(ii)	Local Purchase of other Store (not involving expenditure in Foreign Exchange)	Managing Director	Full Powers
28(iii)	Electricity, Sui gas , Water charges and Government and Local Taxes.	Managing Director	Full Powers
28(iv)	Service Postage	Managing Director	Full Powers
28(vi)	Postal / Courier Services, Telegraph, Telephone, Fax and Internet Charges (for official business only)	Managing Director	Full Powers
28(vii)	Hot and Cold Weather Charges	Managing Director	Full Powers
28(viii)	Purchase of Liveries	Managing Director	Full Powers
28(ix)	Purchase of Typewriters, Duplicators, Bicycles, Photostat Machine and Computers	Managing Director	Full Powers
28 (x)	Purchase of Toners/Computer Ribbons/Computer Stationery	Managing Director	Full Powers
28(xi)	Purchase of Books and Maps	Managing Director	Full Powers
28(xii)	Purchase of periodicals and newspapers	Managing Director	Full Powers (subject to approval of entitlement by Board)
28(xiii)	Addition to or repairs of office equipment, instruments and furniture	Managing Director	Full Powers
28(xiv)	Hire charges of furniture (for purpose other than offices/residences)	Board Managing Director	Full Powers (Rs. 30,000/ in each case)
28 (xv)	Freight for movement of Government property including record	Managing Director	Full Powers
28(xvi)	Charges for printing at private presses	Board Managing Director	Full Powers Rs. 75,000
28(xvii)	Copying and translation charges	Managing Director	Full Powers
28(xviii)	Expenditure in emergent cases on account binding work executed locally	Managing Director	Full Powers
28 (xx)	Rewards and bonus	Board Managing Director	Full Powers Rs. 5,000/-
28 (xxi)	Law charges	Managing Director	Full Powers
28(xxii)	Fees to Law Officers	Managing Director	Full Powers

S.No.	Nature of Power	To whom Delegated	Extent and Condition if any.
28(xxiii)	Fees in other cases	Managing Director	Full Powers
28(xxiv)	Fees to personnel in connection with departmental examination in accordance with rules	Managing Director	Full Powers
28(xxv)	Compensation payable to any individual under law, rules or judgment of court	Managing Director	Full Powers
28(xxvi)	Charges for remittances of pay or allowances of establishment or stipends to Trainees at Government Training Centre by Money Order/Bank Draft etc.	Managing Director	Full Powers
28(xxvii)	Other Items:		
	a) Non-recurring items	Board Managing Director	Full Powers Rs. 30,000/- in each case
	b) Recurring items	Board Managing Director	Full Powers Rs. 10,000/- in each case
28(xxviii)	Conveyance Charges for performance of official duty	Managing Director	Full Powers
28(xxix)	Servicing of computers, Photostat Machine, Electrical Typewriters, and oiling, servicing and repair of typewriters in use of Authority Officers/institutions	Managing Director	Full Powers
28(xxx)	Delegation abroad	Managing Director	Full Powers
28(xxxi)	Conferences/Seminars/Workshops/Symposia	Managing Director	Full Powers within the country
28(xxxii)	P.O.L Charges	Managing Director	Full Powers (subject to prescribed limit)
28(xxxiii)	Royalties, Rates and Taxes	Managing Director	Full Powers
28(xxxiv)	Publicity and Advertisement charges	Managing Director	Full Powers
28(xxxv)	Payment to others for services rendered	Managing Director	Full Powers
29	Declaration of stores (including vehicles earth moving) surplus	Board Managing Director	Full Powers Rs. 400,000/- per item
30	Power to declare motor vehicles, earth moving equipment, spares and stores as unserviceable	Managing Director	Full Powers Rs. 400,000/- per item
31	Power to dispose surplus or un-serviceable motor vehicles machinery, equipment, spares, stores by auction after due publicity	Managing Director	Full Powers

S.No.	Nature of Power	To whom Delegated	Extent and Condition if any
32	Purchase and replacement of vehicles including commercial vehicles. Four wheelers Motor Cars and Motorcycles	Board	Full Powers
33	Powers to sanction expenditure on Repairs, Replacement of parts overhauling etc. of vehicles including vehicles, four wheelers, Motor Cars and Motor-cycles, Light Machinery, other Tools and plants.	Board Managing Director	Full Powers Rs. 150,000/- or 50% of Book Value of Machinery which over is less.
34	Powers to refund in accordance with rules or in pursuance of decisions of court in respect of which appeal is proposed to be filed	Board	Full Powers
35	Powers to suspend collection of Government dues	Board Managing Director	Up to six months Up to three months
36	Remission of Government dues in accordance with rules	Board	Full Powers
37	To write off losses on account of negligence or fraud	PKHA Council Board	Full Powers Up to 10,000/-
38	To write off losses other than those due to negligence or fraud	PKHA Council Board Managing Director	Full Powers Up to 30,000/- Up to 5,000/-
39	Power to write off losses due to depreciation of serviceable stock (book, losses as apposed to actual losses)	Board Managing Director	Full Powers Rs. 0.10 million
40	Advances to employees for House Building/Motor Car/Motor Cycle/Cycle	Board	Full Powers
41	Honoraria	Board	Full Powers
42	Power to sanction investigation of claim of Government servants to arrears of pay, allowances etc	Managing Director	Full Powers
43	Powers to incur expenditure on ceremonial functions and state entertainment, opening and closing ceremonies	Managing Director	Upto Rs. 100,000/- on one occasion
44	Power to incur expenditure on other official entertainments in connection with official meetings	Managing Director	Full Powers (light refreshments Rs. 150/- per head and lunch boxes Rs. 500/- per head)
45	Relaxation of the prescribed time limit for submission of TA Bill where no TA advance was drawn	Managing Director	Full Powers
46	Relaxation of prescribed time limit where the family of transferred Government servant could not join him within one year due to shortage of accommodation, education of children or on medical or compassionate grounds	Board Managing Director	Upto one year After six months

S.No.	Nature of Power	To whom Delegated	Extent and Condition if any
47	Grant of travelling and daily allowances or lodging charges to non-officials members of commissioners/committees setup by the Government and to foreign experts	Board Managing Director	Full Powers Full powers for local personnel only
48	Creation of posts	PKHA Council	Full Powers
49	Abolition of posts	Managing Director	Full Powers
50	Appointment of PKHA staff	President of PKHA Council Board Managing Director	Full Powers BPS-18 and BPS-19 (to be approved by president of the Council) BPS-1 to BPS-17
51	Posting/Transfer of Staff /Deputation	Secretary C&W Managing Director	Full Powers (From/to PKHA) Full Powers (within PKHA)
52	Training of Staff	Managing Director	Full Powers (within Country) Foreign training as per proceed prescribed by Government
53	Grant of Leaves a) Casual Leave	Secretary C&W Department Managing Director	Full Powers in case of MD Full Powers (subject to 25 days in a Calendar year)
	b) Leave with full pay	Secretary C&W Department Managing Director	BPS-17 and above BPS-1 to BPS-16 subject to leave rules
	c) Study Leaves	Secretary C&W Department Managing Director	BPS-17 and above BPS-1 to BPS-16 subject to leave rules
	d) Medical Leave	Secretary C&W Department Managing Director	BPS-17 and above BPS-1 to BPS-16 subject to leave rules
	e) Leave Ex-Pakistan	Secretary C&W Department Managing Director	BPS-17 and above BPS-1 to BPS-16 subject to leave rules
	f) Extra Ordinary Leave	Secretary C&W Department Managing Director	BPS-17 and above BPS-1 to BPS-16 subject to leave rules

54.	T.A Advance	Managing Director	Full Powers
55.	Advance for Medical Treatment	Managing Director	Full Powers Subject to Approval by Board.
56.	Re-imbusement of Medical Expenses	Managing Director	Full Powers Subject to Medical Attendance Rules.
57.	Appointment of Doctors/Hospital/Laboratory on PKHA Panel	Board	Full Powers
58.	Fixation of Monthly Ceiling for POL, Telephone, etc, for official and residential purposes.	Board	Full Powers
59.	Approval of Annual, Ordinary and Special Maintenance and Repairs to Provincial Roads, Highways and Bridges etc.	Managing Director	Full Powers subject to Approval of Annual Maintenance Plan by the Council.

All appointment will be made subject to Pakhtunkhwa Highways Authority Service Regulations.

MANAGING DIRECTOR